



FEDERAL PROFESSIONAL QUALIFICATIONS
DOCUMENTATION FOR HISTORIC LANDSCAPE ARCHITECTURE

Date: _____

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____ Email: _____

Telephone: _____ Mobile: _____

The following information is requested to document professional qualifications meeting the requirements of the federal government, as stated in The Secretary of the Interior’s Proposed “Historic Preservation Professional Qualification Standards” for Historic Landscape Architecture prepared by the National Park Service in response to the 1992 amendments to the National Historic Preservation Act (Pub. L. 102-575). The National Park Service has not formally adopted the qualifications for Historic Landscape Architecture; however, the Ohio Historic Preservation Office uses these proposed standards to review individual’s qualifications for inclusion in its list of consultants that is made available to the public.

Historic Landscape Architecture is the practice of applying artistic and scientific principles to the research, planning, design and management of both natural and built environments with specialized training in the principles, theories, concepts, methods and techniques of preserving cultural landscapes.

The minimum professional qualifications are a Masters degree in Landscape Architecture with relevant course work plus two years of full-time professional experience and relevant products and activities, or a four-year or five-year Bachelors degree in Landscape Architecture plus three years of full-time professional experience, or a State Government-recognized license to practice Landscape Architecture plus two years of full-time professional experience.

Professional experience must demonstrate application of the theories, methods, and practices of Landscape Architecture that enable professional judgments to be made about the identification, evaluation, documentation, registration, or treatment of historic properties in the United States. Relevant work products must demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation.

- A. List all graduate degrees in Landscape Architecture. Include degree, year, institution and field of specialization. Include course work in the principles, theories, concepts, methods, and techniques of preserving cultural landscapes.

- B. List any four-year or five-year Bachelors degrees in Landscape Architecture. Include degree, year, institution and any field of specialization.

- C. State license to practice landscape architecture? ____ Yes ____ No

State: _____

Effective date of license: _____

License number: _____

- D. List any full-time professional experience applying the theories, methods, and practices of Landscape Architecture that enabled professional judgments to be made about the identification, evaluation, documentation, registration or treatment of historic properties in the United States. Include employer, dates employed, projects, nature of work, and length of experience converted to full-time months. Explain the relevance of the work to historic preservation.

- E. List specific work products and activities that demonstrate the successful application of acquired proficiencies in the discipline to the practice of historic preservation. This may include surveys and inventories of cultural landscapes, documentation of cultural landscapes the meet the Secretary's Standards for Documentation, National Register nominations for cultural landscapes, Cultural Landscape treatment and maintenance plans, cultural landscape reports, publications and presentations about Cultural Landscape preservation; or awards, research grants or teaching posts associated with cultural landscape preservation.

ALL APPLICANTS

- A. Attach a statement with any other information or explanations which you would like to have considered.
- B. Attach a current resume to this **completed** form.
- C. The information submitted on this form and associated attachments are accurate to the best of your knowledge.
- D. By submitting this form you agree that for work in all program areas of the State Historic Preservation Office to follow State Historic Preservation Office guidance and processes regarding research, scholarship, presentation of prepared documents, and accepted methods for citing and quoting another's work, published sources, and copyrighted material. You pledge to carry out work in an ethical and professional manner. You understand that failure to abide by this pledge may result in removal of your name from the Consultants' List.

Name: _____ Date: _____

Signature: _____

Submission Process:

1. Submit your documentation to the State Historic Preservation Office by email: **shpo@ohiohistory.org**
2. The State Historic Preservation Office will review your documentation and provide you with our opinion as to whether your qualifications meet the standards established by the National Park Service.
3. Our office reviews applications on a monthly basis. **Deadline for the monthly review is the second Thursday of the month.** Applications received after that date will not be reviewed until the following month.
4. You will receive a notification email for payment after review. The annual subscription fee is **\$75**. Subscription to the Consultant List is on a state fiscal year (July 1st - June 30th). You will receive a renewal notification email each year in June for the upcoming state fiscal year.

Contact the State Historic Preservation Office with questions at shpo@ohiohistory.org.